



PHOENIX FLYERS OF LAUNCESTON INC.

Members Guide

PHOENIX FLYERS OF LAUNCESTON

SECTION 1

Introduction

The Association	1
Aims of the Association	1
Affiliation	1
MAAA	2
Management of the Association	2
Membership of the Association	2
Location	3
Instruction	3
Prospective & Probationary Members	3
Duty Roster	5
Working Bee's	5

SECTION 2

Safety Rules

Safety Rules	7
---------------------	----------

SECTION 3

General Rules

Membership	9
Types of Membership	9
Fees	10
Visitors	10
Cessation or lapse of membership	11
Re-admission to membership	11
Frequency Control	11
Aircraft Safety Procedures	12
Noise Control	12
Trainees	12
Flight Procedures	12
Site Safety & Maintenance	13
Loss or damage to Models	14

SECTION 4

Constitution

Name of the Association	19
Interpretation	19
Association's Office	20
Objects of the Association	20
Membership of the association	21
Income & Property of the Assoc.	23
Accounts of the Assoc.	25
Banking & Finance	25
Auditor	25
Audit pf Accounts	26
Annual general meeting	27
Special general meetings	28
Notice of general meetings	28
Business & quorums	29
President to preside	29
Adjournment of general mtgs	29
Determination of questions	30
Votes	30
Taking of poll	28
When poll taken	30
Management of Assoc	30
Officers of the Assoc	31
Constitution of the Committee	31
Election of members of the committee	32
Vacation of office	32
Meetings of the committee	33
Disclosure of interests	34
Sub-committee	34
Annual Subscription	35
Financial year	35
Notices	35
Expulsion of members	36
Disputes	37
Seal of the Association	37

The Association

An outline of the purpose of the association and the duties and responsibilities of its members.

Phoenix Flyers of Launceston Inc was founded in 1979 making it the oldest club in the north of the state. With members drawn from all walks of life and spanning all ages from primary school students to 70+ we enjoy the luxury of having a great deal of experience, knowledge and technical skills available to help members advance in the hobby.

Among those people are members who are or have been national and state champions, Australian team members, total beginners, sports flyers, aerobatic enthusiasts, glider and electric flight practitioners. While the interests of the members cover most aspects of radio control model aircraft, the greatest emphasis is on scale models.

Aims of the Association

The purpose of the association is to provide its members with the facilities and administrative support to allow them to pursue the flying side of their chosen hobby.

Those facilities include a graded grass airstrip, probably the best in the state and certainly far superior to many mainland strips, a large well equipped Clubhouse with running water, gas stove, wood heater, limited kitchen and clean, well appointed, toilet facilities. Hot food is usually served Sundays at lunch with hot and cold drinks available at cost.

The association is run by a committee of management that meets, at the club house, quarterly and all members are invited to attend those meetings.

Affiliation

The majority of the necessary administrative support is provided through affiliation with the state, national and international bodies (Tasmanian Model Aircraft

Association, Model Aeronautical Association of Australia Inc. and Federation Aeronautique Internationale).

MAAA

Full members of Phoenix Flyers are automatically affiliated with the MAAA when they join (or renew their membership of) the association the affiliation fee being included in their Phoenix membership fees. Associate members will have been affiliated through membership of their parent club.

By far the most important reason for the requirement for all flying members to be affiliate members of the MAAA is personal and property third party insurance that automatically goes with membership of the MAAA. (Details of current cover may be obtained from the Association secretary).

No one may fly at the Association field unless they hold a current F.A.I. Sporting Licence (Class F Aeromodels) issued concurrently with their MAAA membership (or are covered by the Visitors policy).

The MAAA is also the controlling body for national contests run to FAI rules and the selection and approval of Australian representative teams wishing to compete at international FAI events.

The MAAA also appoint instructors under their “Wings” scheme, Giant and Heavy model inspectors who are qualified to inspect and approve (or not) models that weigh in excess of 7 Kgs.

Management of the Association

The affairs of the association are managed by the committee of management elected at each Annual General Meeting. The committee consists of the officers of the association and twelve (12) other members.

The committee meets at least quarterly and special general meetings are held when necessary.

All members are welcome to attend committee meetings and invited to express their views on any matter of business arising.

Membership of the Association

The committee have the power to admit to membership any person on such terms and conditions as it may from time to time determine. There are various types of membership, details of which may be found in the General Rules, page 9.

Prospective members need to be nominated by two (2) members of the association and will, in most cases, serve a 6 month probationary period after which they will be admitted to full membership.

No person may be approved for membership if their application is objected to by any one member.

Location

The flying field and club-house facilities of the association are on the “Panshanger” property which is located on Chintah Road C520 (Pansahanger Rd). A map containing directions to the field may be found on the club web site www.phoenixflyers.org.au

The field is intended for radio controlled models only and the following types are banned on safety grounds, Free Flight, Turbines, FPV, Control line and Rockets.

Instruction

The association has a comprehensive flight training scheme and a number of senior members with MAAA instructor ratings. The association endorses the MAAA wings award system and has its own scheme which enhances that basic system recognizing more advanced flying achievements. Full details may be found in the General Rules, page 14.

No charge is made for the services of an Instructor or for any awards tests.

It is recommended that persons proposing to join the association and wishing to undertake instruction talk to an instructor BEFORE investing in aircraft or radio equipment.

Prospective & Probationary Members

To become a member of the association a person will need to be nominated by two existing members. Persons who have submitted a Nomination Form and paid the appropriate fee may fly as a prospective member until the committee considers their nomination.

When an application has been submitted details will be transmitted to members by e-mail and they will have one week to notify the secretary of any objection they might have.

In the event that an objection is raised, the Secretary will refer the matter to the committee for further consideration. The objector/s will, either in person or by proxy, detail why they object to the nomination.

The nominators may speak on behalf of the nominee. The objector/s should recues themselves from the debate while the committee consider whether the grounds for objection should be upheld or rejected.

If the committee rejects the objection, the objector/s is then asked to withdraw their objection. The objectors are under no obligation to withdraw their objection, but may at their discretion do so.

If a single objection remains the nominee is considered unsuccessful. If more than 10% of the current membership object then the nomination is unsuccessful and there is no need for it to be considered by the committee.

In other circumstances, the committee will approve the member's application and probationary period will commence.

Should a nomination not be accepted by the committee, the probationary membership fee will be refunded.

Guidelines for Prospective & Probationary Members

1. Although the recognized weekly flying day is Sunday, flying may be conducted from 8.30 am any day of the week and many members regularly attend the field on week days.
2. Prospective members need to attend the field in order to meet members because nomination for probationary membership may only be made in writing by two members who know the prospective member personally. It is also an opportunity to form an association with an instructor if they are new to the hobby and to get valuable advice from senior members on the acquisition of appropriate models, motors and radio gear.
3. Prospective members who take their models to the field must leave them in their car until examined by the safety officer or their instructor to ensure that there is no possibility of frequency clash.
4. Prospective members must familiarize themselves with the frequency control system employed by the association, have the appropriate "Frequency Key" and install it on the Frequency Control Board **BEFORE** switching on any radio transmitter at the field.
5. Prospective members may fly a model (subject to the Safety Rules) accompanied by an Instructor prior to nomination and membership acceptance for a maximum of four flying days by signing into the visitors book (to provide MAAA insurance).

6. Probationary Members are encouraged to attend committee meetings during their probation to familiarize themselves with the executive and committee members as well as the business of the association.
7. Probationary Members are required to participate in the “Duty Roster” and to carry out the duties of the Duty Member when so rostered.

Duty Roster

All members are required to participate in the maintenance and up-keep of the field and association facilities. Consistent failure to do so may result in the committee expelling a member under Rule 32 of the Constitution or, in the case of a probationary member, refusing full membership at the end of the probationary period.

A roster of “Duty Members” is published in the newsletter and noted on the blackboard in the clubhouse.

If a member is unable to attend to their duties on the assigned date (or within that week) it is their responsibility to arrange to swap duties with another member. If they are unable to find a member with whom they can swap duties they must notify the secretary BEFORE the assigned date.

The following is a list of the tasks that should be undertaken by the Duty Member:-

1. Sweep out the club-house;
2. Wipe down all benches and shelves in the kitchen area;
3. Sweep ledges, remove cobwebs etc and tidy club-house;
4. Whipper-snip around sheds, Club-house, shade-cloth area, and clear grass from the bottom strand of the electric fence; and
5. Make a note on the black-board of any repairs or maintenance issues discovered whilst attending to Duties.

Working Bee's

From time to time the committee may call for a general working bee for a specific task, such as preparing for a particular event or a general maintenance day.

It is appreciated that some members may have prior commitments on the day scheduled for a working bee and no sanctions will be applied against any members unable to attend. It is, however, expected that as a matter of common courtesy such members will notify the secretary of their intention not to attend.

PHOENIX FLYERS OF LAUNCESTON

Once again, consistent failure to attend without notification may result in the committee reviewing the person's membership.

Safety Rules

The interpretation and enforcement of these and any other rules relating to safety are the responsibility of the Safety Officer. In the absence of the Safety Officer his duties will devolve to the senior member present.

1. The Frequency Board is to be used at all times;
2. No person shall fly unaccompanied by a wing holder until they have qualified for their 'Bronze Wing' or above;
3. Any model considered by the Safety Officer to be un-airworthy will not be permitted to fly (nor will any person considered to be un-safe be permitted to pilot a model);
4. All engine starting, arming and re-starting is to be conducted in the designated "Start-up boxes" or "run-up area" only. Aircraft with running engine(s) should exit the starting box by moving forward (i.e. to the West) onto taxiway;
5. Models must be restrained by mechanical means or a helper during starting and engine adjustment;
6. Unless otherwise authorized, all flying is to take place West of an imaginary line running along the North/South axis of the runway;
7. Helicopters and aircraft flying 3D manoeuvres are not to be flown any closer than 9 metres to all pilots operating at the time;
8. 3D fixed wing flying and helicopter aerobatic flying may only be conducted in the area in the centre of the circuit, 30 metres from the far side of the strip;
9. Helicopter flying may only be conducted over the strip if flying "in the circuit", prolonged hovering is not permitted in any area other than the designated helicopter pad;

PHOENIX FLYERS OF LAUNCESTON

10. Taxiing in the pits area may only be done towards the runway;
11. Pilots must occupy the active designated pilot area whilst flying and must clearly (and loudly) state their intention to perform a “Landing”, “Low Pass” or “Dead Stick Landing”, and request permission to “Take-off” or “Retrieving/Crossing Strip”. A Dead Stick Landing shall have immediate priority;
12. The drinking of alcoholic beverages of any kind is prohibited on the flying field.

General Rules

Administrative procedures are addressed by the general rules of the association and may, from time to time, be amended, added to or rescinded without resorting to the alteration of the constitution. In essence they address the day-to-day matters relating to running the association.

1, Membership

The committee shall have power to admit any person to membership on such terms and conditions as they may from time to time determine.

2. Types of Membership

- a. **Full Member** – is entitled to vote and enjoys a right in the property of the association and in the management thereof;
- b. **Junior Member** – being a full-time primary or secondary student is entitled to vote and enjoys a right in the property of the association and in the management thereof;
- c. **Honorary Member** – is not entitled to vote, has no right to the property of the association nor in the management thereof;
- d. **Life Member** - is entitled to vote and enjoys a right in the property of the association and in the management thereof;
- e. **Associate Member** – being a person who is a current FAI affiliate member through another club or association is not entitled to vote, has no right to the property of the association nor in the management thereof;
- f. **Visitor** - is not entitled to vote, has no right to the property of the association nor in the management thereof;

- g. Non-Flying Member** - is not entitled to vote, has no right to the property of the association nor in the management thereof;

3. Fees

There is no initial joining fee; however, there is a re-joining fee for lapsed members seeking re-admission. The re-joining fee and annual subscription for the various types of membership shall be set at the last committee meeting conducted in each financial year.

Annual Fees

Type of membership	MAAA fee	Subscription
Full Member	Yes	Yes
Junior Member	Yes	Yes
Honorary member	No	No
Life Member (Flying)	Yes	Yes
Associate Member	No	Yes
Visitor – MAAA affiliate	No	No
Non-Flying member	No	Yes

4. Visitors

A visitor who is a current MAAA affiliate member may fly at the association field at any event and up to four (4) times a year before being required to apply for associate membership.

A visitor who is not a current MAAA affiliate member may, on signing into the visitor’s book, become a day member. Such membership will expire on mid-night on the day of issue.

A visitor may only be granted day membership on four occasions.

5. Cessation or lapse of membership

A member may resign their membership at any time upon giving the committee notice in writing of such resignation. There will be no refund of any part of fees paid in the event of resignation before the expiration of the current financial year.

In the event that a member does not pay their annual subscription by the due date (normally 1st July) their membership shall be deemed to have lapsed.

A member will automatically be re-admitted to membership if they pay their subscription within 30 days of the due date and the following rule relating to re-admission to membership will not apply to them.

6. Re-admission to membership

In the event that a member is re-admitted to membership after their membership has lapsed for non-payment of annual subscriptions, that member will be subject to the probationary provisions of Rule 5 (7A) (a) of the Constitution and shall be required to pay a re-joining fee.

7. Frequency Control

- a. Each pilot will ensure that they have placed an appropriate frequency peg on the frequency board BEFORE switching on any transmitter. In all cases it will be a 'Silvertone' peg. All pegs are required to be endorsed with the owner/operators name and the frequency legible from a distance of 2 metres.
- b. Each transmitter will have the owner/operators name and its frequency designation displayed on the antenna or on the top of the case.
- c. A transmitter pound will become operative at the discretion of the Safety Officer.
- d. There will be no operation of radios on 27 MHz, and no operation of radios on even numbered frequencies in the 36MHz band.
- e. All transmitters capable of operation receivers with a fail-safe facility shall be set to go to LOW throttle in fail-safe.
- f. Whenever a frequency is changed at the field (either by changing crystal or resetting a synthesised system) the change is verified by the Safety Officer and that the correct frequency key is used.

8. Aircraft Safety Procedures

- a. It is recommended that propellers fitted to engines of capacity greater than 2.5cc (not being static, non-flying propellers) have the tips delineated with a contrasting colour,
- b. Electric powered models are to have the transmitter ON, correct model selected, antenna extended and low throttle selected BEFORE attaching or detaching flight batteries.
- c. Lithium polymer batteries will be handled and charged in accordance with the manufacturers directions.
- d. Permits to fly for heavy & giant models must be current.

9. Noise Control

- a. No engine will be started before 8.30 am.
- b. All two stroke glo & spark ignition engines of 1.5cc and above shall be fitted with an effective silencer/s. n.b. Internal combustion takes place in engines, electric propulsion is done by motors)

10. Trainees

- a. Trainee members (i.e. not qualified for Bronze Wing) may only fly accompanied by a qualified club instructor or a Bronze Wing holder if qualified instructor is not available.

11. Flight Procedures

- a. All take-off's, including hand launches are to be conducted from the designated runway or take-off areas. This means no take-off's from the pits or taxiways.
- b. On the main runway circuits will be left handed for northerly winds and right handed for southerly winds. In any other situation the Safety Officer shall nominate the circuit direction.
- c. Low fly-bys will be conducted in the same direction as the current circuit direction no closer to the pilot area than the north/south axis of the runway.

- d. When a pilot shouts his intention to Take-off, land, do a low fly-by or retrieve his model from the runway(or beyond), he must obtain the assent of the other pilots flying at the time.
- e. After retrieving a model from the runway (or beyond) the member must call “strip Clear” when leaving the runway.
- f. Members retrieving from beyond the runway must call “Coming Back” when returning and crossing the runway.
- g. A pilot shouting “Dead Stick” for an engine stopped condition shall have landing priority.
- h. Thermal gliders may be flown from and in the area between the car park and the eastern boundary of the field and extending north and south of that area. At the discretion of the pilot they may be landed on the runway if the pilot assumes a position in the designated pilot area.
- i. Powered soarers may take-off and land from and on the runway.
- j. Helicopters will be taken-off and landed in the designated area and may be flown in the area south and east of the runway within the boundaries of the field.
- k. Helicopters may be flown from the runway provided they fly a conventional circuit and all aerobatic manoeuvres are performed no closer than 30 metres west of the designated pilots area.
- l. 3D aerobatics performed by fixed wing aircraft flying must be no closer that 30 metres west of the designated pilots area.
- m. Mobile phones are to remain in the owners’ car.

12 Site Safety and Maintenance

- a. Non-flying spectators, especially children must be at least 30 metres from the flight line. It is members’ responsibility to ensure that their guests (or visitors known to them) observe this rule.
- b. Dogs brought to the field will be kept within or securely attached to the owners’ vehicle.
- c. All vehicles are to be parked in the designated car parking area.

- d. When fuelling a model all overflow is to be directed into a container or back into the fuel can.
- e. No smoking in the pits, club house or sheds on the field. Areas exempt from this rule include the car park and the area covered by shade cloth.

13 Loss or Damage to Models.

- a. Any member causing loss or damage to another member's aircraft and/or equipment due to non-adherence to any of the club rules will be expected to make full restitution to that member.

14 Half & Full Wing & Wing Award System

Deleted Mtg 11.11.2012

Up-dated 01.03.2013

The Constitution

The Association is Incorporated under the provisions of the Tasmanian Associations Incorporation Act 1964 which is administered by the Department of Justice through the office of Consumer Affairs & Fair Trading.

Name of the Association

1. The name of the association shall be The Phoenix Flyers of Launceston Inc. (in these rules called "the Association").

Interpretation

2. (1) In these rules, unless the contrary intention appears -

"Committee" means the committee of management of the Association;

"general meeting" means a general meeting of members convened in accordance with rule 13;

"ordinary committeeman" means a member of the Committee to whom paragraph (b) of sub-rule (1) of rule 23 relates.

(2) In these rules, expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography, and other modes of representing or reproducing words in a visible form.

(3) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Act as in force on the date on which these rules are adopted by the Association.

Association's office

3. The office of the Association shall be at Eythorne Swan Bay in Tasmania or such place as the Committee may, from time to time, determine.

Objects and purposes of the Association

4. (1) In addition to the basic objects of the Association, the objects and purposes of the Association shall be deemed to include-
- (a) the purchase, taking on lease or in exchange, and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any purposes of the Association;
 - (b) the buying, selling, and supplying of, and dealing in, goods of all kinds;
 - (c) the construction, maintenance, and alteration of buildings or works necessary or convenient for any of the objects or purposes of the Association;
 - (d) the accepting of any gift, whether subject to a special trust or not, for any one or more of the objects or purposes of the Association;
 - (e) the taking of such steps from time to time as the Committee or the members in the general meeting may deem expedient for the purposes of procuring contributions to the funds of the Association, whether by way of donations, subscriptions, or otherwise;
 - (f) the printing and publishing of such newspapers, periodicals, books, leaflets, or other documents as the Committee or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;
 - (g) the borrowing and raising of money in such manner and on such terms as the Committee may think fit or as may be approved or directed by resolution passed at a general meeting;
 - (h) subject to the provisions of the Trustee Act 1898, the investment of any moneys of the Association not required for any of its objects or purposes in such manner as the Committee may from time to time determine;
 - (i) the making of gifts, subscriptions, or donations to any of the funds, authorities, or institutions to which paragraph (a) of subsection (1) of section 78 of the Income and Social Services Contribution Assessment Act 1936-1964 of the Commonwealth relates;

(j) the establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Association and their dependants, and the granting of pensions, allowances, or other benefits to servants or past servants of the Association and their dependants, and the making of payments towards insurance in relation to any of those purposes;

(k) the establishment and support, or aiding in the establishment or support, of any other association formed for any of the basic objects of the Association;

(l) the purchase or acquisition, and undertaking of all or part of the property, assets, liabilities, and engagements of any association with which the Association may at any time become amalgamated in accordance with the provisions of the Act and the rules of the Association; and

(m) the doing of such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provisions of this sub-rule.

(2) In this rule, "basic objects of the Association" means the objects and purposes of the Association, as stated in the application under subsection (2) of section 7 of the Act for the incorporation of the Association lodged with the Registrar pursuant to that section.

Membership of Association

5. (1) A person who is nominated and approved for membership as provided in these rules is eligible to be a member of the Association on the payment of the annual subscription prescribed in, or fixed under, these rules. In the event that a member does not pay their annual subscription by the due date their membership shall be deemed to have lapsed.

(2) A person who is not a member of the Association at the time of incorporation of the Association shall not be admitted to membership-

(a) unless he is nominated as provided in sub-rule (3) of this rule; and

(b) his admission as a member is approved by the Committee.

(3) A nomination of a person for membership of the Association-

(a) shall be made in writing, signed by two members of the Association;

(b) shall be accompanied by the written consent of the person nominated (which may be endorsed on the form of nomination); and

(c) shall be lodged with the Public Officer of the Association.

(4) & (5) Deleted

(6) As soon as practicable after receipt of a nomination, the Public Officer shall refer the nomination to the Committee.

(7) Upon a nomination being approved by the Committee, the Public Officer shall, with as little delay as possible, notify the nominee, in writing, that he has been approved for membership of the Association and, upon receipt of the sum payable by or on behalf of the nominee as his year's subscription, shall enter the nominee's name in a register of members to be kept by the Public Officer, whereupon the nominee becomes a member of the Association.

(7A) Notwithstanding anything herein contained:-

(a) If upon the expiration of six calendar months from the date of his admission to membership the Committee shall in its sole and absolute discretion determine that any person approved for membership as aforesaid has not within that period actively and fully participated in the affairs of the Club, then the Committee may without assigning any reason therefore by notice in writing terminate that person's membership of the Club whereupon he shall forthwith cease to be a member of the Club and the decision of the Committee with respect to this sub-clause shall be final.

(b) No person shall be approved for membership if his application is objected to by any one member.

(c) Any person may on application to the Committee be granted leave of absence on such terms and conditions as the Committee shall determine.

(d) The committee shall be at liberty to establish various categories of membership on such terms and conditions as the committee shall from time to time determine.

(e) Deleted

(f) Deleted

(g) Deleted

(ga) Deleted

(h) Subject to sub-rule (3) of this rule, the Committee shall have the power to re-admit to membership on such terms and conditions as it shall from time to time determine, any person who has been a previous member of the Association.

(ha) The provisions of sub-rule (7A)(a) of this rule need not apply to a person who has been a previous member of the Association, unless otherwise determined by the Committee.

(8) A member of the Association may, at any time, resign from the Association by delivering or sending by post to the Public Officer a written notice of resignation.

(9) Upon receipt of a notice under sub-rule (8) of this rule, the Public Officer shall remove the name of the member by whom the notice was given from the register of members whereupon the member ceases to be a member of the Association.

(10) A right, privilege, or obligation of a person by virtue of his membership of the association-

(a) is not capable of being transferred or transmitted to another person; and

(b) terminates upon the cessation of his membership, whether by death, resignation, or otherwise.

(11) In the event of the Association being wound up-

(a) every member of the Association; and

(b) every person who, within the period of twelve months immediately preceding the commencement of the winding, was a member of the Association, is liable to contribute to the assets of the Association and for the costs, charges, and expenses of the winding up and for the adjustment of the rights of the contributories among themselves such sum, not exceeding ten dollars as may be required, but a former member is not liable so to contribute in respect of any debt or liability of the Association contracted after he ceases to be a member.

Income and property of Association

6. (1) The income and property of the Association, however derived, shall be applied solely towards the promotion of the objects and purposes of the Association and no portion thereof shall be paid or transferred, directly or indirectly, by dividend, bonus, or otherwise, to any member of the Association.

(2) The Association shall not-

(a) appoint a person who is a member of the Committee to any office in the gift of the Association to the holder of which there is payable any remuneration by way of salary, fees, or allowances; or

(b) pay to any person any remuneration or other benefit in money or money's worth (other than the repayment of out of pocket expenses).

(3) Nothing in the foregoing provisions of this rule prevents the payment in good faith to a servant or member of the Association of-

(a) remuneration in return for services actually rendered to the Association by the servant or member or for goods supplied to the Association by the servant or member in the ordinary course of business;

(b) interest at a rate not exceeding seven and one quarter per cent on moneys lent to the Association by the servant or member; or

(c) a reasonable and proper sum by the way of rent for premises let to the Association by the servant or member.

(4) In the event of the Association being wound up the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes which is not carried on for the profit of individuals.

Accounts of receipts, expenditure, etc.

7 (1) True accounts shall be kept-

(a) of all sums of money received and expended by the Association and the matter in respect of which the receipt or expenditure takes place; and

(b) of the property, credits, and liabilities of the Association, and subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, those accounts shall be open to the inspection of the members of the Association.

(2) The Treasurer of the Association shall faithfully keep all general records, accounting books, and records of receipts and expenditure connected with the

operations and business of the Association in such form and manner as the Committee may direct.

(3) The accounts, books, and records referred to in sub-rules (1) and (2) of this rule shall be kept at the Association's office or at such other place as the Committee may direct.

Banking and finance

8. (1) The Treasurer of the Association shall, on behalf of the Association, receive all moneys paid to the Association and forthwith after the receipt thereof issue official receipts thereof.

(2) The committee shall cause to be opened with such bank as the Committee selects a banking account in the name of the Association into which all moneys shall be paid by the Treasurer as soon as possible after receipt thereof.

(3) The committee may receive from the Association's bank or bankers for the time being the cheques drawn by the Association on any of its accounts with the bank or bankers and may release and indemnify the bank or bankers from and against all claims, actions, suits, or demands that may be brought against the bank or bankers arising directly or indirectly out of those cheques or the surrender thereof to the Association.

(4) Except with the authority of the Committee, no payment of a sum exceeding twenty dollars shall be made from the funds of the Association otherwise than by cheque drawn on the Association's bank account, but the Committee may provide the Treasurer with a sum to meet urgent expenditure, subject to the observance of such conditions in relation to the use and expenditure thereof as the Committee may impose.

(5) No cheques shall be drawn on the Association's bank account except for the payment of expenditure that has been authorized by the Committee.

(6) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments shall be signed by any two members of the Committee.

Auditor

9. (1) At each annual general meeting of the Association, the members present shall appoint a person as the Auditor of the Association.

(2) A person so appointed shall hold office until the annual general meeting after that at which he is appointed, and is eligible for re-appointment.

(3) The first auditor of the Association may be appointed by the Committee before the first annual general meeting, and, if so appointed, shall hold office until the first annual general meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint an auditor to act until the first annual general meeting.

(4) If an appointment is not made at an annual general meeting the Committee shall appoint an auditor of the Association for the then current financial year of the Association.

(5) Except as provided in sub-rule (3) of this rule, the Auditor may only be removed from office by special resolution.

(6) If a casual vacancy occurs in the office of the Auditor during the course of a financial year of the Association, the Committee may appoint a person as the Auditor and the person so appointed shall hold office until the succeeding annual general meeting.

Audit of accounts

10. (1) Once at least in each financial year of the Association, the accounts of the Association shall be examined by the Auditor.

(2) The auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members present at the annual general meeting.

(3) In his report, and in certifying to the accounts, the Auditor shall state-

(a) whether he has obtained the information required by him;

(b) whether, in his opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information at his disposal and the explanations given to him and as shown by the books of the Association; and

(c) whether the rules relating to the administration of the funds of the Association have been observed.

(4) The Public Officer of the Association shall cause to be delivered to the Auditor a list of all accounts, books, and records of the Association.

(5) The auditor-

(a) has a right of access to the accounts, books, records, vouchers, and documents of the Association;

(b) may require from the servants of the Association such information and explanations as may be necessary for the performance of his duties as auditor;

(c) may employ persons to assist him in investigating the accounts of the Association; and

(d) may, in relation to the accounts of the Association, examine any member of the Committee or any servant of the Association.

Annual general meeting

11. (1) The Association shall, in each year, hold an annual general meeting.

(2) The annual general meeting shall be held on such day (being not later than three months after the close of the financial year of the Association) as the Committee may determine.

(3) The annual general meeting shall be in addition to any other general meeting that may be held in the same year.

(4) The annual general meeting shall be specified as such in the notice convening it.

(5) The ordinary business of the annual general meeting shall be-

(a) to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting;

(b) to receive from the Committee, Auditor, and servants of the Association reports upon the transactions of the Association during the last preceding financial year;

(c) to elect the officers of the Association and the ordinary committeemen;

(d) to appoint the Auditor and determine his remuneration; and

(e) to determine the remuneration of the servants of the Association;

(f) to elect a Safety Officer, Contest Director, Display Producer, Publicity and Public Relations Officer and a Property Officer and to determine their respective duties.

(6) The annual general meeting may transact special business of which notice is given in accordance with these rules.

(7) All general meetings other than the annual general meeting shall be called special general meetings.

Special general meetings

12. (1) The committee may, whenever it thinks fit, convene a special general meeting of the Association.
- (2) The committee shall, on the requisition in writing of not less than ten members, convene a special general meeting of the Association.
- (3) A requisition for a special general meeting shall state the objects of the meeting and shall be signed by the requisitionists and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requisitionists.
- (4) If the Committee does not cause a special general meeting to be held within twenty-one days from the date on which a requisition is deposited at the office of the Association, the requisitionists, or any of them, may convene a meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.
- (5) A special general meeting convened by the requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the Committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring them.

Notices of general meetings

13. The Public Officer of the Association shall, at least fourteen days before the date fixed for holding a general meeting of the Association, cause to be inserted in at least one newspaper published in this state an advertisement specifying the place, day, and time for holding of the meeting, and the nature of the business to be transacted thereat.

Business and quorums at general meeting

14. (1) All business that is transacted at special general meetings and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting, shall be deemed to be special business.
- (2) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering an item.
- (3) One third of the members personally present (being members entitled under these rules to vote thereat) constitute a quorum for the transaction of the business of a general meeting.
- (4) If within one hour of the appointed time for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman at the time of adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within one hour of the time appointed for the commencement of the meeting, the meeting shall be dissolved.

President to preside at general meetings

15. (1) The President, or in his absence, the Vice-President, shall preside as chairman at every general meeting of the Association.
- (2) If the President and Vice-President are absent from a general meeting, the members present shall elect one of their number to preside as chairman thereat.

Adjournment of general meetings

16. (1) The chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a meeting is adjourned for fourteen days or more, the like notice of the adjourned meeting shall be given as in the case of the original meeting.

(3) Except as provided in the foregoing provisions of this rule, it is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

Determination of questions arising at general meetings

17. A question arising at a general meeting of the Association shall be determined on a show of hands and unless before or on declaration of the result of the show of hands a poll is demanded, a declaration by the chairman that a resolution has, on a show of hands, been carried, or carried unanimously, or carried by a particular majority, or lost, an entry to that effect in the minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

Votes

18. (1) Upon any question arising at a general meeting of the Association, a member has one vote only, except that no member shall be entitled to vote until he has been a member of the club for six calendar months.

(2) All votes shall be given personally.

(3) In the case of an equality of voting on a question the chairman of the meeting is entitled to exercise a second or casting vote.

Taking of poll

19. If at a meeting a poll on any question is demanded it shall be taken at that meeting in such manner as the chairman may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question.

When poll taken

20. A poll that is demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith, and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the chairman may direct.

Affairs of Association to be managed by a committee

21. (1) The affairs of the Association shall be managed by a committee of management constituted as provided in rule 23.

(2) The committee-

(a) shall control and manage the business and affairs of the Association;

(b) may, subject to these rules, exercise all such powers and functions as may be exercised by the Association, other than those powers and functions that are required by these rules to be exercised by the general meeting of the members of the Association; and

(c) subject to the Act and these rules, has power to perform all such acts and things as appear to the Committee to be essential for the proper management of the business and affairs of the Association.

Officers of the Association

22. (1) The officers of the Association shall be-

(a) a President;

(b) a Vice-President;

(c) a Treasurer; and

(d) a Secretary.

(2) The provisions of sub-rule (2), (3), and (4) of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-rule (1) of this rule.

(3) Each officer of the Association shall hold office until the annual general meeting next after the date of his election but is eligible for re-election.

(4) In the event of a casual vacancy in any office mentioned in sub-rule (1) of this rule, the Committee may appoint one of its members to the vacant office, and the member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.

Constitution of the Committee

23. (1) The committee shall consist of-

(a) the officers of the Association; and

(b) Twelve other members,

all of whom shall be elected at the annual general meeting of the Association in each year.

(2) Each ordinary committeeman shall, subject to these rules, hold office until the annual general meeting next after the date of his election, but is eligible for re- election.

(3) In the event of a casual vacancy occurring in the office of ordinary committeeman, the Committee may appoint a members of the Association to fill the vacancy, and the member so appointed shall hold in office, subject to these rules until the conclusion of the annual general meeting next following the date of his appointment.

Election of members of committee

24. (1) Nominations of candidates for election as officers of the Association or as ordinary committeemen-

(a) shall be made in writing signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and

(b) shall be delivered to the Public Officer of the Association at least ten days before the date fixed for the holding of the annual general meeting.

(2) If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.

(3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

(4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.

(5) The ballot for the election of officers and ordinary committeemen shall be conducted at the annual general meeting in such usual and proper manner as the Committee may direct.

Vacation of office

25. For the purposes of these rules, the office of an officer of the Association or of an ordinary committeeman becomes vacant if the officer or committeeman-

(a) dies;

- (b) becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors, or makes any assignment of his estate for their benefit;
- (c) becomes of unsound mind;
- (d) resigns his office by writing under his hand addressed to the Committee;
- (e) ceases to be resident in the State;
- (f) fails, without leave granted by the Committee, to attend three consecutive meetings of the Committee;
- (g) ceases to be a member of the Association; or
- (h) fails to pay all arrears of subscriptions due by him within fourteen days after he has received a notice in writing by the Public Officer stating that he has ceased to be a financial member of the Association.

Meetings of the Committee and of sub-committees

26. (1) The committee shall meet at such place and at such times as the executive may determine, but in any event shall meet quarterly.
- (2) Special meetings of the Committee may be convened by the President, or any four of its members.
- (3) Notice shall be given to members of the Committee of any special meeting, specifying the general nature of the business to be transacted, and no other business shall be transacted at such a meeting.
- (4) Any five members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.
- (5) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the same day in the following week unless the meeting was a special meeting, in which case it lapses.
- (6) At meetings of the Committee-
- (a) the President, or in his absence, the Vice-President; or

(b) if the President and the Vice-President are absent, such one of the remaining members of the Committee as may be chosen by the members present, may preside.

(7) Questions arising at meetings of the Committee or of any sub-committee appointed by the Committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.

(8) Each member present at a meeting of the Committee or of any sub-committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

(9) Written notice of each committee meeting shall be served on each member of the Committee by delivering it to him at a reasonable time before the meeting or by sending to him by post in a prepaid letter addressed to him at his usual or last known place of abode in time to reach him in due course of post before the date of the meeting.

Disclosure of interest in contracts, etc.

27. (1) A member of the Committee who is interested in any contract or arrangement made or proposed to be made with the Association shall disclose his interest at the first meeting of the Committee at which the contract or arrangement is first taken into consideration, if his interest still exists, or in any other case, at the first meeting of the Committee after the acquisition of his interest.

(2) If a member of the Committee becomes interested in a contract or arrangement after it is made or entered into he shall disclose his interest at the first meeting of the Committee after he becomes so interested.

(3) No member of the Committee shall vote as a member of the Committee in respect of any contract or arrangement in which he is interested and if he does vote his vote shall not be counted.

Sub-committees and executive committee

28. (1) The committee may at any time appoint a sub-committee from the Committee as it may think fit and shall prescribe the powers and functions thereof.

(2) The committee may co-opt as members of a sub-committee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.

(3) Three appointed members of a sub-committee constitute a quorum at a meeting of the sub-committee.

(4) The Public Officer of the Association is responsible for calling meetings of the sub-committee.

(5) Written notice of each sub-committee meeting shall be served on each member of the sub-committee by delivering it to him at a reasonable time before the meeting or by sending to him by post in a prepaid letter addressed to him at his usual or last known place of abode in time to reach him in due course of post before the date of the meeting.

(6) The President, Vice-Presidents, the Treasurer, and the Secretary constitute an executive committee, which may issue instructions to the Public Officer and the servants of the Association in matters of urgency connected with the management of the affairs of the Association during the intervals between meetings of the Committee, and where any such instructions are issued shall report thereon to the next meeting of the Committee.

Annual subscription

29. (1) Until otherwise fixed pursuant to sub-rule (2) of this rule, the annual subscription payable by members shall be the sum (being not less than \$10) as shall from time to time be determined pursuant to sub-rule (2) hereof.

(2) The amount of the annual subscription may be altered from time to time by special resolution.

(3) The annual subscription of a member is due and payable on or before the first day of the financial year of the Association.

Financial year

30. The financial year of the Association is the period beginning on the 1st day of July in each year and ending on the 30th day of June next following.

Notices

31. A notice may be served by or on behalf of the Association upon any member either personally or by sending it through the post in a prepaid letter addressed to the member at his usual or last known place of abode.

Expulsion of members

32. (1) Subject to sub-rule 5 (7A) (a) and subject to this rule, the Committee may expel a member from the Association if, in the opinion of the Committee the member has been guilty of conduct detrimental to the interests of the Association.
- (2) The expulsion of a member pursuant to sub-rule (1) of this rule does not take effect-
- (a) until the expiration of fourteen days after the service on the member of a notice under sub-rule (3) of this rule; or
 - (b) if the member exercises his right of appeal under this rule, until the conclusion of the special general meeting convened to hear the appeal, whichever is the later date.
- (3) Where the Committee expels a member from the Association, the Public Officer of the Association shall, without undue delay, cause to be served on the member a notice in writing-
- (a) stating that the Committee has expelled the member;
 - (b) specifying the grounds for the expulsion; and
 - (c) informing the member that if he so desires he may, within fourteen days after the service of the notice on him, appeal against the expulsion as provided in this rule.
- (4) A member on whom a notice under sub-rule (3) of this rule is served may appeal against the expulsion to a special general meeting by delivering or sending by post to the Public Officer of the Association, within fourteen days after the service of that notice, a requisition in writing demanding the convening of such a meeting for the purpose of hearing his appeal.
- (5) Upon receipt of a requisition under sub-rule (3) of this rule, the Public Officer shall forthwith notify the Committee of its receipt and the Committee shall thereupon cause a special general meeting to be held within twenty-one days after the date on which the requisition is received by the Public Officer.
- (6) At a special general meeting convened for the purpose of this rule-
- (a) no business other than the question of the expulsion shall be transacted;

(b) the Committee may place before the meeting details of the grounds of the expulsion and the Committee's reasons for the expulsion;

(c) the expelled member shall be given an opportunity to be heard; and

(d) the members present shall vote by secret ballot on the question whether the expulsion should be lifted or confirmed.

(7) If at the special general meeting a majority of the members present vote in favour of lifting of the expulsion, the expulsion shall be deemed to have been lifted and the expelled member is entitled to continue his membership of the Association.

(8) If at the special general meeting a majority of the members present vote in favour of the confirmation of the expulsion, the expulsion takes effect, and the expelled member ceases to be a member of the Association.

Disputes

33. (1) Subject to this rule, a dispute between a member of the Association, in his capacity as a member, and the Association shall be determined by arbitration in accordance with the provisions of the Arbitration Act 1892.

(2) Nothing in this rule affects the operation or effect of rule 32.

Seal of the Association

34. (1) The seal of the Association shall be in the form of a rubber stamp, inscribed with the name of the Association encircling the word "seal".

(2) The seal of the Association shall not be affixed to any instrument except by the authority of the Committee, and the affixing thereof shall be attested by the signatures either of two members of the Committee or of one member of the Committee and of the Public Officer of the Association or by such other persons as the Committee may appoint for that purpose, and that attestation is sufficient for all purposes that the seal was affixed by authority of the Committee.

(3) The seal shall remain in the custody of the Public Officer.

PHOENIX FLYERS OF LAUNCESTON

Rules amended/added

26.(4)	A.G.M. 1987
5. (7A)(f)	A.G.M. 1988
5. (7A)(g)	A.G.M. 1990
5. (7A)(ga)	A.G.M. 1990
5. (7A)(h)	S.G.M. 1990
5. (7A)(ha)	A.G.M. 1990
30.	A.G.M. 1990
15(1)	A.G.M. 2001
22(1)(b)	A.G.M. 2001
23(1)(b)	A.G.M. 2001
26(1)	A.G.M. 2001
6(1)	A.G.M. 2004
5(7A)(d)	A.G.M. 2007
5(7A)(e)	A.G.M. 2007
5(7A)(f)	A.G.M. 2007
5(7A)(g)	A.G.M. 2007
5(7A)(ga)	A.G.M. 2007

Reprinted June 2011